

# SILC WINTER LEADERSHIP CAMP

## GENERAL CONDITIONS

### Dates

Session 1: 12th-18th December 2020  
Session 2A: 19th-25th December 2020  
Session 2B: 19th-24th December 2020

### Registration

Online directly via our website: [wintercamp.silcacademy.com](http://wintercamp.silcacademy.com)  
Or by email at: [campmanager@swissleadershipcamp.com](mailto:campmanager@swissleadershipcamp.com)

### Camp Fees

- Full 7 day camp fee: CHF 2200,-
- Full 6 day camp fee: CHF 1900,-
- Mandatory insurance fee: CHF 100,-

### Options

- Personal photo book: CHF 150,-

### Camp fees include

Accommodation with 2 beds per room and private en suite bathroom, all meals and snacks, bed linen and towels, laundry service (no dry cleaning), Wi-Fi, all organised activities and transfers, local taxes, airport pick-up (from/to Geneva or Zurich airport) with arrival on Saturday morning and departure on Friday morning (Thursday morning for Session 2A).

### Additional Fees

- Flexible airport transfer fee: CHF 250,-  
(one way to or from Geneva or Zurich airport on a day other than arrival or departure day)
- Additional day(s) fee: CHF 250,- / day extended  
(includes accommodation, transport, activities, meals)

For pocket money, we recommend CHF 100.- for the week.

### Any additional fees must be paid prior to arrival of the child or before departure.

### Payment terms

An invoice is sent within 3 days of registration after which payment is due within 10 working days.

### Cancellation policy

- Until 31st October 2020, full refund
  - From 1st November 2020, 80% refund on the total amount
  - From 1st December 2020, the total amount is due
- You have the option of subscribing to a private cancellation insurance.  
**No refund is made for a shortened stay, missed activities or workshops, withdrawal or dismissal during the camp.**

### Camp rules

Campers must follow the rules mentioned on the Charter, which they will receive upon their arrival. SILC Academy requests that families take serious note of the following:

1. The camp is a smoke, alcohol and, drug free camp. Students caught buying, detaining or consuming any of these will be immediately expelled from the camp.
2. In such case, the parents are obliged to take immediate steps to arrange for the withdrawal of their child from the school and his/her return home.
3. SILC Academy claims no responsibility for loss or theft of personal items; all extra money held by the students should be handed in to the direction for safe keeping. Valuables are forbidden.
4. Parents are financially responsible for any damage caused by their children.

### Visas

Parents must make sure that the student's passport is valid and has a visa for Switzerland for the whole duration of the camp. Visa support letters are provided upon request.

### Privacy policy / Data protection

1. The personal data collected from campers and/or their parents/guardians pursuant to this registration form will be handled by our staff, kept confidential for the following lawful and relevant purposes:

- (a) processing applications for admission;
- (b) camp administration and operation after admission;
- (c) sending communications to parents and students
- (d) statistical and research purposes;
- (f) alumni activities.

2. If any of our communications constitute direct marketing we will separately seek your consent where required by law.

3. We may disclose some of the data to third parties, such as statistics to governmental agencies, service providers and contractors (whether within or outside the jurisdiction in which the camp is located) appointed by us to undertake some of our pastoral and administrative functions. This includes transferring data between our affiliates.

We will not disclose any personal data to any external bodies or organisations unless:

- (a) such disclosure is expressly provided for under this Statement;
- (b) permitted to do so by the applicant or his/her parent/guardian; and/or
- (c) permitted or required by law.

4. Personal data may be stored in our secured or our secured affiliates' database systems (which may be located within or outside the jurisdiction in which the camp is located) and where registration is successful, such personal data will form part of the camper's official student records.

5. Where such personal data is not required or allowed to be retained by law, such personal data will be destroyed as soon as the personal data are no longer required to fulfil the relevant purpose.

6. We may place a student's photo, video footage, name on our affiliates' website, social media, marketing materials, corporate communications (including annual reports) or publications. If a camper or his/her parents/guardians do not wish for such data to be so used, please inform us via the consent form.

7. Failure to provide the requested data may result in us being unable to process the registration and may influence the outcome

8. All practicable and reasonable steps will be taken to ensure that personal data held by us is accurate. We will take all practicable steps to ensure security of the personal data and to avoid unauthorised or accidental access, collection, use, disclosure, copying, modification, disposal, erasure or other use.

9. Campers or their parents/guardians have the right to access or correct personal data held by us. Requests for access and correction should be addressed in writing to the Camp Director.

### By registering a child, parents accept all the above conditions.